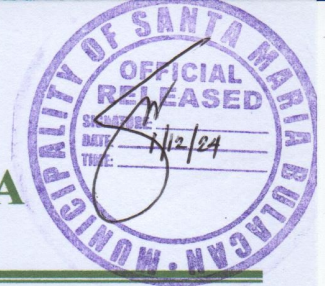




Republic of the Philippines
Province of Bulacan

MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 001 - 2024

**AN ORDER ORGANIZING THE MUNICIPAL COMMUNITY-BASED
MONITORING SYSTEM (CBMS) COORDINATING BOARD**

WHEREAS, Republic Act (RA) No. 11315 otherwise known as Community-Based Monitoring System Act (CBMS Act) was enacted on 17 April 2019, institutionalizing the conduct of the CBMS in every city and municipality in the country;

WHEREAS, the CBMS is an organized technology-based system of collecting, processing, and validating necessary disaggregated data that may be used for planning, program implementation, and impact monitoring at the local level while empowering communities to participate in the process;

WHEREAS, Section 4 of the Act states that each city and municipality is the primary data collecting authority within its locality;

WHEREAS, Section 6 of the Act states that the Philippine Statistics Authority (PSA) shall serve as the lead agency in the implementation of the CBMS, and shall monitor the data collection by cities and municipalities to ensure adherence to official concepts, definitions, and standards of poverty statistics;

WHEREAS, section 14 of the Act provides for the creation of the CBMS Council composed of the PSA, Department of the Interior and Local Government (DILG) and Department of Information and Communications Technology (DICT), to be headed by the PSA, for purposes of achieving secure and efficient data sharing arrangements between and among concerned cities and municipalities and national government agencies to be used for their particular social protection and welfare programs and projects;

WHEREAS, the CBMS Council approves Resolution No. 06, Series of 2021 on the establishment of the Provincial and City/Municipal Coordinating Board (P/C/MCCB) that will responsible in overseeing the CBMS operations in their respective locality, ensuring logistic and other requirements are in place prior and during the CBMS in their jurisdiction;

WHEREAS, the CBMS Council decided to revise the composition of the P/C/MCCB for a more efficient and effective disposition of the functions through Resolution No. 01, Series of 2022;

NOW THEREFORE, I BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, Bulacan by virtue of power vested in me by law, do hereby order the following:

SECTION 1. COMPOSITION OF THE MUNICIPAL CBMS COORDINATING BOARD. The Municipal CBMS Coordinating Board shall be composed of the following:



Republic of the Philippines
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MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR

Chairperson

BARTOLOME R. RAMOS
Municipal Mayor

Co-Chairperson

GILBERT M. IGNACIO
Statistical Specialist II
PSA – Bulacan

Head of Secretariat

EVELYN B. REYES
Statistical Specialist II
PSA – Bulacan

ENGR. ERIC PAUL DS. SANTOS
Economist II – Municipal Planning and
Development Office

Member

Heads or Designated Representatives of
various offices within the municipal LGU such
as, but not limited to:

ESPERANZA G. RAMOS
Sangguniang Bayan, Representative

LEOVIGILDO A. RAMOS
Member, Sangguniang Bayan
Association of Barangay Captains President

MARCO B. TRAJANO
Member, Sangguniang Bayan
SK Federation President
Chairman, Committee on Youth and Sports

ENGR. RODELIO A. BERNARDO
Municipal Planning and Development
Coordinator

SANDRA E. FABI
Municipal Social Welfare and Development
Officer

ENGR. CARMELITA G. GUEVARRA
Municipal Engineer

ROMMEL Z. ENRIQUEZ
Municipal Environment and Natural Resources
Officer

PRIMO F. SANTOS, JR.
Human Resource and Management Officer



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ELVIE N. CRUZ

Senior Admin Assistant I – Demo IV
Public Employment Service Office

ANTONIO C. MATEO

Designated Public Information Officer

DR. ARNEL M. GARCIA

Municipal Agriculturist

MANUELA P. DEL ROSARIO

Municipal Budget Officer

MICHELLE F. MENDOZA

Municipal Civil Registrar

DR. MA. CONSUELO G. FELICIANO

Municipal Health Officer

EUSTACIO SANTOS

Chairman, Santa Maria Traffic Management
Unit

JONATHAN RICHEL C. HALILI

Municipal Disaster Risk Reduction and
Management Officer

MA. NERISSA C. DEL ROSARIO

Designated Tourism Officer

MA. FILIPINA V. NIETO

Administrative Assistant II - Clerk IV
Designated Local Economic Development and
Investment Promotions Officer

JANICE DC. GULINAO

Senior Cooperative Development Specialist

JAYFIE P. NASARRO

Municipal Local Government Operations
Officer

LEONORA V. BERGADO, EDD.

Deped – East District Supervisor

PLTCOL. VOLTAIRE C. RIVERA

Santa Maria PNP - Chief of Police



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MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR

NARCISO L. GUEVARRA, M.D.

Gabay sa Kinabukasan – Sta. Maria, Bulacan,
Inc.

ROSAURO S. JOSE

Federation of Senior Citizens Association of
the Philippines

MARINA C. VIRGILIO

Konsehong Pambayan para sa Kababaihan
(KPK)
Santa Maria, Bulacan Inc.

KRISTOFFER KENNETH DELA CRUZ

Sta. Maria Business Association, Inc. (SMBAI)

LAURO G. HERNANDEZ

Municipal Agriculture and Fisheries Council

SECTION 2. FUNCTIONS OF THE MUNICIPAL CBMS COORDINATING BOARD. The Municipal CBMS Coordinating Board shall perform the following functions:

1. Oversee the implementation of the CBMS operations in the municipality. Report status to the concerned Provincial CBMS Coordinating Board.
2. Resolve issues and concerns encountered in the conduct of CBMS. For issues that cannot be resolved at the municipal level, escalate to the Provincial CBMS Coordinating Board.
3. Facilitate the approval and timely release of funds (if any) and/or other requirements for the conduct of CBMS.
4. Issue communications, directives, instructions, and/or circulars to cooperate, mobilize, and provide support/assistance to the CBMS operations in areas but not limited to the conduct/provision of the following:
 - a. Active participation in coordination meeting and activities
 - b. Publicity and information campaign for the conduct of CBMS
 - c. Venue for the training conduct, headquarters for the enumeration personnel, and machine processing
 - d. Transportation facilities for the enumeration personnel, and transport of CBMS forms, supplies and materials
 - e. Communication and wireless Internet connection facility
 - f. Storage area for tablets, forms, and other materials
 - g. Health and legal service to CBMS personnel



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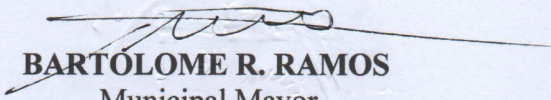
h. Facilitation of enumeration in government-owned and private institutions, and other hard-to-reach areas.

5. Take up other matters as necessary for the successful conduct of the CBMS.

SECTION 3. REPEALING CAUSE. All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

SECTION 4. EFFECTIVITY. This Executive Order shall take effect immediately upon signing hereof.

Done this 11th day of January, 2024 in the Municipality of Santa Maria, Bulacan.


BARTOLOME R. RAMOS
Municipal Mayor

