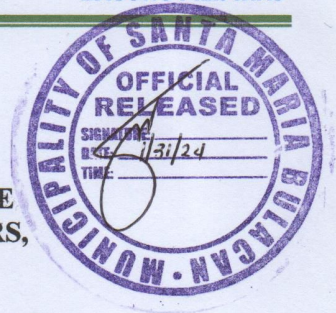




Republic of the Philippines  
Province of Bulacan  
**MUNICIPALITY OF SANTA MARIA**  
**OFFICE OF THE MUNICIPAL MAYOR**



**EXECUTIVE ORDER NO. 005 - 2024**

**RECONSTITUTING THE LOCAL SCHOOL BOARD (LSB) OF THE  
MUNICIPALITY OF SANTA MARIA, IDENTIFYING ITS MEMBERS,  
THEIR DUTIES AND FUNCTIONS, AND OTHER PURPOSES**

**WHEREAS**, Article 184 of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act 7160) mandates the creation of the Local School Board (LSB);

**WHEREAS**, education stands as one of the core priorities of the Municipal Government, recognizing its importance as a great social equalizer towards a better quality of life and as a building block of developing a culture of excellence;

**WHEREAS**, the recent PTA Federation election resulted in a change of PTA President, the SK Federation election led to a change of SK Federation President, and the recent change in the composition of Sangguning Bayan Committee on Education, necessitating the reconstitution of the LSB; and

**WHEREAS**, based on the above premises, the Municipal Government aims to ensure the seamless continuity of the functions and programs of the LSB, maintaining operational efficiency and effectiveness.

**NOW, THEREFORE, I, BARTOLOME R. RAMOS**, Municipal Mayor of Santa Maria, by virtue of the powers vested in me by law, do hereby order the reconstitution of the Local School of the Municipality of Santa Maria, with the following stipulations:

**SECTION I. COMPOSITION.** The Local School Board of this municipality shall be composed of the following:

Chairman	:	<b>BARTOLOME R. RAMOS</b> Municipal Mayor
Vice-Chairman	:	<b>LEONORA V. BERGADO</b> District Supervisor DepEd-East District
	:	<b>MARILOU V. CRUZ</b> District Supervisor DepEd-Cental District
	:	<b>CECILIA P. BUENAVENTURA</b> District Supervisor DepEd-West District





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- : **NEIL MATEO**  
SB Member  
Chairman, Committee on Education, Science  
& Information Technology and Skills  
Development
- : **ALELIE B. RAMOS**  
Municipal Treasurer
- : **MARCO TRAJANO**  
SK Federation President
- : **CLARISSA B. BATONGBAKAL**  
PTA Federation President
- : **GINA ENRIQUEZ**  
Sta. Maria East District Teachers Association  
- Elementary
- : **CHONET T. DIAZ**  
Santa Maria Association of Non-Academic  
Personnel
- : **MARIO J. NAZARENO**  
Marjanaz Communities Multipurpose  
Cooperative
- : **FLORENTINA LACAMBRA**  
Senior Citizens Friends Who Like Star Bright  
Angels (FWLSBA) International Inc. National  
Chapter
- : **BENELDA OBIS**  
Chambers of Entrepreneurs and Managers  
Polytechnic University of the Philippines  
Santa Maria, Bulacan Campus
- Secretary : **JUAN CARLO D. FONTELAR**  
Administrative Aide III

**SECTION II. DUTIES AND FUNCTIONS OF THE LOCAL SCHOOL BOARD.**

- a. Determine, in accordance with the criteria set by the Department of Education, the annual supplementary budgetary needs for the operation and maintenance of public schools within the municipality and the supplementary local cost of meeting such needs, which shall be reflected in the form of an





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annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund and such other sources of revenue as the Local Government Code of 1991 (RA 7160) and other laws or ordinances may provide;

- b. Authorize the municipal treasurer, to disburse funds from the Special Education Fund pursuant to the budget prepared and in accordance with existing rules and regulations;
- c. Serve as an advisory committee to the sanggunian concerned on educational matters such as, but not limited to, the necessity for and the use of local appropriations for educational purposes; and
- d. Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the local sanggunian

The Department of Education (DepEd) shall consult the LSB on the appointment of division superintendents, district supervisors, school principals, and other school officials.

### **SECTION III. MEETINGS AND QUORUM**

- a. The LSB shall meet at least once a month or as often as may be necessary.
- b. The vice-chairman may call a meeting. A majority of all its members shall constitute a quorum. However, when the vice-chairman is present in a meeting, the local chief executive concerned, as a matter of protocol, shall be given preference to preside over the meeting. The district supervisor shall prepare the budget of the LSB. Such budget shall be supported by programs, projects, and activities of the school board for the ensuing fiscal year. The affirmative vote of the majority of all the members shall be necessary to approve the budget.

### **SECTION IV. BUDGET**

The annual school board budget shall give priority to the following:

- a. Construction, repair, and maintenance of school buildings and other facilities of public elementary and secondary schools;
- b. Establishment and maintenance of extension classes where necessary; and
- c. Sports activities at the division, district, municipal, and barangay levels.

**SECTION V. REPEALING CLAUSE.** All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly





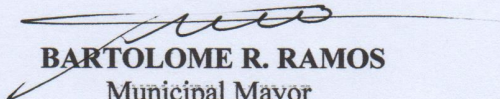
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**SECTION VI. EFFECTIVITY.** This Executive Order shall take effect immediately.

**DONE AND EXECUTED** this 29<sup>th</sup> day of January 2024 here at the Municipal Hall of Santa Maria, Bulacan.

  
**BARTOLOME R. RAMOS**  
Municipal Mayor

