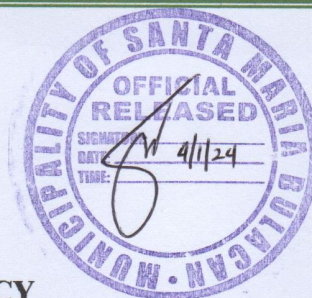




Republic of the Philippines
Province of Bulacan

MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 016 – 2024

**AN ORDER TO REORGANIZE THE LOCAL INTER-AGENCY
COMMITTEE (LIAC) FOR INFORMAL SETTLERS IN THE
MUNICIPALITY OF SANTA MARIA, BULACAN: DEFINING ITS
FUNCTIONS AND COMPOSITION**

WHEREAS, Republic Act No. 7278 (Urban Development and Housing Act) and the Republic Act No. 7160 (Local Government Code of 1991) charge Local Government Units to be primarily responsible, with the assistance of the national government and its housing agencies, for socialized housing to address the need for shelter of low-income families;

WHEREAS, it is mandated that there shall be established in every local government unit an accountable, efficient and dynamic organizational structure and operating mechanism that will meet the priority needs and service requirements of its communities;

WHEREAS, Section 16 of RA 7160 otherwise known as the Local Government Code of 1991 provides that “every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate or incidental for its efficient and effective governance and those which are essential to the promotion of the general welfare”;

WHEREAS, the Municipal Government of Santa Maria recognizes the urgent need to respond to the need for shelter of low-income families through the joint effort of national and local governments with the participation of the private sector and is prepared to participate in the development and implementation of a program of socialized housing for low-income families, residents of Santa Maria;

WHEREAS, the inter-agency structure of the government’s planning and implementation of socialized housing programs requires close policy and operational coordination among participating national and local government agencies, non-government organizations and community associations to ensure the efficient use of resources in accordance with announced government housing and urban development policies;

WHEREAS, Santa Maria Highlands, a socialized housing project initiated by the National Government is being established at Barangay Catmon, Santa Maria, Bulacan;

WHEREAS, The Department of Human Settlements and Urban Development (DHSUD) has allotted housing units at Santa Maria Highlands for the low-income family residents of Santa Maria and has an existing Implementing Rules and Regulations in choosing recipients of socialized housing program;



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WHEREAS, selection and prioritization of beneficiaries for Santa Maria Highlands and other housing projects initiated by both national and local government require policy and guidelines to ensure the adoption of DHSUD's Pambansang Pabahay para sa Pilipino Program (4PH) Implementing Rule and Regulations;

WHEREAS, recent changes in leadership, including the appointments of PNP Chief Lieutenant Colonel Voltaire Rivera and Liga ng mga Barangay President Leovigildo A. Ramos, alongside the changes in the composition of the Sangguning Bayan Committees on Sanitation and Nutrition, and Social Services, in addition to the appointment of the new Municipal Budget Officer, Lorena F. Gonzales, necessitate an adjustment to Executive Order No. 058 - 2022 to ensure alignment with the current law enforcement leadership, specifically for the Local Inter-Agency Committee (LIAC) for Informal Settlers.

NOW, THEREFORE, I, BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, Bulacan, by virtue of the power vested in me by law, do hereby reorganize the Local Inter-Agency Committee (LIAC) for informal settlers in the Municipality of Santa Maria, defining its functions and composition.

Section 1. COMPOSITION of the Local Inter-Agency Committee (LIAC) for Informal Settlers.

Chairman	:	BARTOLOME R. RAMOS Municipal Mayor
Vice-Chairman	:	LEOVIGILDO A. RAMOS SB Member, Committee on Land Use and Agrarian Reform
Member- Agencies/ Associations	:	PLTCOL. VOLTAIRE C. RIVERA Acting Chief of Police, PNP Santa Maria
		JAYFIE P. NASARRO Local Government Operations Officer
		Representative, Department of Human Settlements and Urban Development (DHSUD)
		Representative, Housing and Urban Development Coordinating Council
		Representative, National Housing Authority



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Representative, Housing and Land Use
Regulatory Board

Representative, Presidential Commission
for the Urban Poor

Representative, Philippine National
Railways

Representative, Department of Social
Welfare and Development

Non-Government Organizations

Section 2. ROLES AND RESPONSIBILITIES of the Local Inter Agency
Committee shall be as follows:

- a. Ensure that Santa Maria Highlands socialized housing project located at Barangay Catmon covering 11 hectares for low-income families are planned and developed in accordance with national and local policies;
- b. Provide the venue for the coordination and monitoring of project preparation and implementation, pre-qualification of families and documentation of awards and sale of housing units;
- c. Provide the mechanism for the resolution of questions relating to the qualification of families that may arise in connection with the award of socialized housing benefits;
- d. Provide assistance to community associations to organize and make more effective community participation in socialized housing projects;
- e. Monitor the development of Santa Maria Highlands socialized housing projects and ensure compliance with specifications and standards as prescribed by B.P. No. 220;

Section 3. The LIAC shall be composed of the following sub-committees:

SOCIAL PREPARATION AND RELOCATION

: **SANDRA E. FABI**
Municipal Social Welfare Development Officer



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- : **LEOVIGILDO A. RAMOS**
President, Liga ng mga Barangay
- : **MA. CONSUELO G. FELICIANO**
Municipal Health Officer
- : **ROMMEL Z. ENRIQUEZ**
Municipal Environment and Natural Resources Officer
- : **CARMELITA G. GUEVARRA**
Municipal Engineer
- : **EUSTACIO D. SANTOS**
Traffic Operations Officer -SMTMU
- : **JONATHAN RICHEL HALILI**
Local Disaster Risk Reduction Management Officer III
- : **RODELIO BERNARDO**
Municipal Planning Development Coordinator

**RESETTLEMENT PROJECT PLANNING AND
IMPLEMENTATION**

- : **RODELIO BERNARDO**
Municipal Planning Development Coordinator
- : **CARMELITA G. GUEVARRA**
Municipal Engineer
- : **ESPERANZA G. RAMOS**
SB Member, Committee on Health, Sanitation and
Nutrition and Social Services
- : **ELMER B. CLEMENTE**
Municipal Administrator
- : **SANDRA E. FABI**
Municipal Social Welfare and Development Officer
- : **CARL GERARD CASTILLO**
SB Member, Committee on Public Works and Public
Utilities
- : **JONATHAN RICHEL HALILI**
Local DRRM Officer III



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: Representative from NGO

BENEFICIARY SELECTION, ARBITRATION AND AWARDS

- : **VERNA DOSOL**
Representative, Gawad Kalinga Foundation
- : **SANDRA E. FABI**
Municipal Social Welfare and Development Officer
- : **ALL BARANGAY CONCERNED**

COMMUNITY DEVELOPMENT

- : **SANDRA E. FABI**
Municipal Social Welfare and Development Officer
- : **ELVIE CRUZ**
Designated PESO Manager
- : **ROSALINDA POLICARPIO**
Designated Nutrition Action Officer
- : **KRISTOFFER KENNETH DELA CRUZ**
CSO Representative
Santa Maria Business Association, Inc. (SMBAI)
- : **RUEL DEL ROSARIO**
CSO Representative
Sta. Maria Municipal Government Employees
Association (SMMGEA)
- : **KATHY MARTINEZ FUENTES**
CSO Representative
Rotary Club of Mutya ng Santa Maria, Inc.

ESTATE MANAGEMENT

- : **ARNIC HERMOGENES**
Municipal Assessor
- : **LORENA F. GONZALES**
Municipal Budget Officer
- : **ELIZABETH MENDOZA**
Municipal Accounting Officer



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Section 4. Roles and Responsibilities of the LIAC's sub-committee shall be as follows:

- a. Determine and identify families belonging to the low-income group.
- b. Formulate selection and prioritization policies, criteria and guidelines based on the Implementing Rules and Regulations of the Department of Human Settlements and Urban Development (DHSUD)
- c. Evaluate applicants and recommend beneficiaries to the LIAC.
- d. Facilitate turnover of units to beneficiaries.

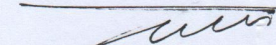
Section 5. The provisions of this Executive Order do not apply to the Housing Project established pursuant to Ordinance No. 274.

Section 6. SECRETARIAT – The Municipal Social Welfare and Development Office (MSWDO) is designated as Secretariat who shall assist the LIAC Committee and the LIAC Sub-committee/s in the performance of their roles and responsibilities, specifically on the provision of administrative and logistical services, preparation of meeting agenda and documentation.

Section 7. MEETINGS. The Local Inter-Agency Committee (LIAC) shall meet regularly once every quarter on a date and place to be determined by the body. The Chairperson may convene special meetings as may be necessary.

Section 8. EFFECTIVITY. This Executive Order shall take effect immediately.

Done in the Municipality of Santa Maria, Bulacan this 26th day of March, 2024.


BARTOLOME R. RAMOS
Municipal Mayor

