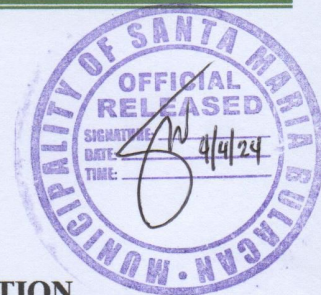




Republic of the Philippines
Province of Bulacan
MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 018 - 2024

**REORGANIZATION OF THE MUNICIPAL SOCIAL PROTECTION
COUNCIL IN THE MUNICIPALITY OF SANTA MARIA AND ITS
TECHNICAL WORKING GROUP, DEFINING THEIR FUNCTIONS AND
COMPOSITION**

WHEREAS, the Municipality of Santa Maria recognizes the critical importance of social protection in addressing the welfare needs of its constituents, particularly the vulnerable sectors;

WHEREAS, DSWD Administrative Order 02 Series of 2023 amends the guidelines for the preparation of Social Protection and Development Reports (SPDR) based on Administrative Order 7 Series of 2011, reinforcing the importance of monitoring and evaluating social protection programs at the local level;

WHEREAS, the Department of Social Welfare and Development (DSWD) Administrative Order No. 11 issued in 2022 adopts the DSWD Refreshed Strategy 2028, emphasizing the strategic role of DSWD in increasing the capacity of Local Government Units (LGUs) to enhance the delivery of social protection and social services;

WHEREAS, NEDA Social Development Committee Resolution No. 1 issued in 2020 approves and adopts the Social Protection Plan 2020-2022, providing a comprehensive framework for social protection initiatives at the national and local levels;

WHEREAS, NEDA Social Development Committee Resolution No. 1 issued in 2019 approves and adopts the Revised Social Protection Operational Framework, providing guidelines and standards for the implementation of social protection programs and projects;

WHEREAS, Joint Memorandum Circular No. 1 issued in January 2015 enjoins all provinces, cities, and municipalities to use the Social Protection Handbook for local planning, budgeting, implementing, monitoring, and evaluating social protection programs, providing guidelines for the development and implementation of social protection initiatives at the local level;

WHEREAS, Memorandum Circular No. 16 issued in 2014 provides standards for the functionality of Local Social Worker and Development Offices, ensuring the effective delivery of social welfare and development services at the local level;

WHEREAS, Chapter 11 of the Philippine Development Plan 2017-2022 considers social protection as a key strategy to reduce vulnerabilities by decreasing



Republic of the Philippines
Province of Bulacan
MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR



people's exposure to risk and increasing their adaptive capacities, highlighting the importance of social protection in national and local development strategies;

WHEREAS, NEDA Social Development Committee Resolution No. 2 issued in 2009 creates the Sub-Committee on Social Protection, emphasizing the need for collaboration and coordination among government agencies and stakeholders in addressing social vulnerabilities;

WHEREAS, it is imperative that a Social Protection Council be created in the Municipal Government to mainstream social protection efforts to achieve greater synergy and program impact in achieving an improved quality of life of the Municipalities constituents;

WHEREAS, recent changes in leadership, including the appointments of PNP Chief, Lieutenant Colonel Voltaire C. Rivera, and the appointment of the new Municipal Budget Officer, Lorena F. Gonzales, alongside the changes in the composition of the Sangguning Bayan Committees on Sanitation and Nutrition, and Social Services, necessitate an adjustment to Executive Order No. 041 - 2022 to ensure alignment with the current law enforcement leadership, particularly for the Municipal Social Protection Council and its Technical Working Group.

NOW, THEREFORE, I, BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, Province of Bulacan, by virtue of the power vested in me by law, do hereby order the Reorganization of the Municipal Social Protection Council in the Municipality of Santa Maria and its Technical Working Group (TWG), Defining their Functions and Composition.

SECTION I. COMPOSITION. The Municipal Social Protection Council shall be composed of the following:

CHAIRMAN : **BARTOLOME R. RAMOS**
Municipal Mayor

MEMBERS : **PABLO L. JUAN**
Municipal Vice Mayor

RODELIO A. BERNARDO
Municipal Planning and Development
Coordinator

SANDRA E. FABI
Municipal Social Welfare and Development
Officer

JAYFIE P. NASARRO
Local Government Operations Officer



Republic of the Philippines
Province of Bulacan

MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR



LORENA F. GONZALES

Municipal Budget Officer

MARILOU V. CRUZ

DepEd Central District Supervisor

MA. CONSUELO G. FELICIANO

Municipal Health Officer

ELVIE N. CRUZ

Designated PESO Manager

PLTCOL. VOLTAIRE C. RIVERA

Acting Chief of Police, PNP Santa Maria

ARNEL M. GARCIA

Municipal Agriculturist

PAULINE ALYZA S. PASCUAL

4P's Municipal Action Team Leader

VERONICA V. RAMOS

OSCA Head

FELOMENA S. FRANCISCO

Person with Disability (PWD) Focal Person

JONATHAN RICHEL C. HALILI

Local DRRM Officer III

ROMMEL Z. ENRIQUEZ

Municipal Environment and Natural Resources
Officer

ROSALINDA D. POLICARPIO

Designated Nutrition Officer

SECTION II. COUNCIL FUNCTIONS. The Municipal Social Protection Council shall perform the following functions.

- a. Approve/decide on proposed plans/programs for social protection in the Municipality;
- b. Coordinate with the Municipal Development Council for adoption of the approved social protection programs/plans for inclusion in the Municipal Annual Investment Program;



Republic of the Philippines
Province of Bulacan

MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR



- c. Develop a mechanism in the implementation of social protection plans/programs in the Municipality;
- d. Coordinate with concerned National Government Agencies, Non-Government Agencies and Civil Society Organizations for the implementation of social protection plans/programs in the Municipality;
- e. Participate in the capability building in the preparation of social protection plans/programs.

SECTION III. TECHNICAL WORKING GROUP COMPOSITION. The Technical Working Group of the Municipal Social Protection Council shall be composed of:

| | | |
|-----------------|---|---|
| Team Leader | : | RODELIO A. BERNARDO Municipal Planning & Development Coordinator |
| Secretariat | : | SANDRA E. FABI Mun. Social Welfare and Development Officer |
| Members | : | ELMER B. CLEMENTE Municipal Administrator ESPERANZA G. RAMOS SB Chairman, Committee on Health, Sanitation and Nutrition and Social Services MARILOU V. CRUZ DepEd Central District Supervisor MA. CONSUELO G. FELICIANO Municipal Health Officer |
| Resource Person | : | JAYFIE P. NASARRO Local Government Operations Officer |

SECTION IV. TECHNICAL WORKING GROUP FUNCTIONS. The Technical Working Group shall perform the following functions:

- a. Initiate the formulation of plans/programs for social protection in the Municipality for consideration of the Municipal Social Protection Council;
- b. Propose mechanisms in the implementation of social protection plans/programs in the Municipality for consideration of the Municipal Social Protection Council;



Republic of the Philippines
Province of Bulacan

MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR



- c. Prepare the Municipal Social Protection Council Report (MSPCR) and coordinate with the Municipal Development Council for the adoption of the said report;
- d. Facilitate the capacity building in the preparation of social protection plans/programs;
- e. Monitor and evaluate the implementation of the social protection plans/programs.

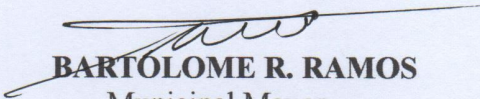
SECTION V. SECRETARIAT. The Municipal Social Welfare and Development Office (MSWDO) is designated as Secretariat who shall assist the Municipal Social Protection Council (MSPC) and its Technical Working Group (TWG) in the performance of their roles and responsibilities, specifically on the provision of administrative and logistical services, preparation of meeting agenda and documentation.

SECTION VI. MEETING. The Municipal Social Protection Council (MSPC) and its Technical Working Group (TWG) shall meet regularly once every quarter on a date and place to be determined by the body. The Chairperson may convene special meetings as may be necessary.

SECTION VII. SEPARABILITY. If any part, section, or provision of this Executive Order is held invalid or unconstitutional, other provisions not affected thereby shall remain in full force and effect.

SECTION VIII. EFFECTIVITY. This Executive Order takes effect immediately.

Done this 1st day of April 2024, at the Municipal Hall of Santa Maria,
Province of Bulacan.


BARTOLOME R. RAMOS
Municipal Mayor

