



Republic of the Philippines
Province of Bulacan
MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 025 - 2024

**THE CREATION OF SGLG CORE TEAMS IN THE MUNICIPALITY OF
SANTA MARIA, BULACAN**

WHEREAS, Republic Act No. 11292, "An Act Establishing and Institutionalizing the Seal of Good Local Governance for Local Government Units, and Allocating for this Purpose the Seal of Good Local Governance Fund", was approved last April 12, 2019;

WHEREAS, Pursuant to Rule IV of the Implementing Rules and Regulations of Republic Act No. 11292 (The Seal of Good Local Governance) which upon the establishing the Council of Good Local Governance, shall be represented by the concerned head of office, or his/her duly authorized representative who must be at least a third-level official;

WHEREAS, The Municipality of Santa Maria, Bulacan recognized the need of SGLG core team on the different Local Government levels to provide focus on the issues and concerns of LGUs in the SGLG implementation and ensure higher rates of passers in Central Luzon.

NOW, THEREFORE, I, BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, Bulacan, by virtue of the power vested in me by pertinent laws, do hereby create the Seal of Good Local Governance (SGLG) Core Teams in the Municipality of Santa Maria, Bulacan.

SECTION 1. COMPOSITION

Chairperson : **BARTOLOME R. RAMOS**
Municipal Mayor

Members : **PABLO L. JUAN**
Municipal Vice Mayor

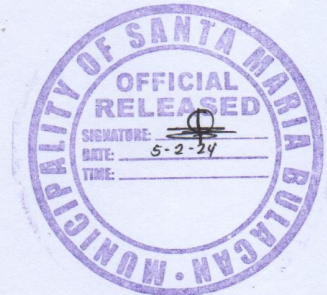
JAYFIE P. NASARRO
MLGOO

LEOVIGILDO A. RAMOS
President. Liga ng mga Barangay

NEIL B. MATEO
SB Chairperson on Good Governance, Public Ethics
and Accountability

MARCO B. TRAJANO
SK Federation President

EVELYN B. DILAG
Secretary to the Sangguniang Bayan





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ELMER B. CLEMENTE
Municipal Administrator

RODELIO A. BERNARDO
Municipal Planning and Development Coordinator

JONATHAN RICHEL HALILI
Municipal Disaster Risk Reduction and Management
Officer

LORENA F. GONZALES
Municipal Budget Officer

ELIZABETH MENDOZA
Municipal Accountant

ALELIE B. RAMOS
Municipal Treasurer

MA. CONSUELO G. FELICIANO
Municipal Health Officer

SANDRA E. FABI
Municipal Social Welfare and Development Officer

MA. NERISSA DEL ROSARIO
Municipal Tourism Officer

ROMMEL Z. ENRIQUEZ
Municipal Environment and Natural Resources Officer

PRIMO F. SANTOS JR.
Human Resource Management Officer

CARMELITA GUEVARRA
Municipal Engineer

MYRNA LOPEZ
Business Permitting and Licensing Officer

KENNETH DELA CRUZ
Designated, Youth Development Officer

ROSALINDA POLICARPIO
Municipal Nutrition Officer



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PLTCOL VOLTAIRE RIVERA
Chief of Police, PNP Santa Maria, Bulacan

ELVIE N. CRUZ
Public Employment Service Officer

MARILOU V. CRUZ
District Supervisor, DepEd – Central District

LEONORA V. BERGADO
District Supervisor, DepEd – East District

CECILIA P. BUENAVENTURA
District Supervisor, DepEd – West District

ROTARY CLUB OF MARILAO HIGHLANDS
CSO Representative

Municipal Executive Committee:

Chairperson : **BARTOLOME R. RAMOS**
Municipal Mayor

Members : **ELMER B. CLEMENTE**
Municipal Administrator

RODELIO A. BERNARDO
Municipal Planning and Development Coordinator

CARMELITA GUEVARRA
Municipal Engineer

JONATHAN RICHEL HALILI
Municipal Disaster Risk Reduction and Management
Officer

SECRETARIAT : **MUNICIPAL PLANNING AND DEVELOPMENT
OFFICE**

SECTION 2. FUNCTIONS OF SGLG CORE TEAM. The SGLG Core Team shall perform the following functions:

- a. Evaluate the compliance of the Municipal Government if it has satisfied the set criteria for each performance indicators;



- b. Utilize the Governance Assessment Report (GAR) in policy making decisions, reorganizing councils, boards and committees, and planning and funding of PPAs;
- c. If necessary, organize Technical Working Groups (TWGs) that shall formulate and recommend action plan based on the SGLG indicators and results of the previous year;
- d. Review and approve the proposed action plan by the TWG;
- e. Communicate with the Municipal Council of Good Local Governance for any clarifications and concerns regarding SGLG indicators;
- f. Provide support and assistance to its component Barangays for the SGLGB Assessment; and
- g. Perform other functions necessary or incidental to properly carry out purposes related to SGLG.

SECTION 3. FUNCTIONS OF SGLG EXECOM. The SGLG Execom shall perform the following functions:

- a. Ensure that the decisions of the SGLG Core Team are faithfully carried out and implemented;
 - b. Act on matters requiring immediate attention or action by the SGLG Core Team;
- and
- c. Act on other matters that may be authorized by the team.

SECTION 4. FUNCTIONS OF SGLG CHAIRPERSON. The Chairperson of the SGLG Core Team shall perform the following functions:

- a. Oversee operations of the SGLG Team, and ensure effective and efficient actions to be taken as approved by the core team;
- b. Call and preside over all regular and special meetings;
- c. Provide guidance to the Secretariat in performing its functions;
- d. Invite representative/s from other national government agencies, private sector, and non-governmental entities as resource person/s or as additional team member/s;
- e. Oversee the work of the TWGs, and ensure submission of required reports; and
- f. Perform other functions which the SGLG Team may deem necessary to implement the objectives and rules of DILG Memorandum Circular 2024-090.

SECTION 5. ROLES OF DILG MUNICIPAL LOCAL GOVERNMENT OPERATIONS OFFICE

- a. Assist the Chairperson in overseeing the operations and meetings of the SGLG Core Team and its sub-committees;
- b. Provide updates and technical assistance to the team based on DILG issuances regarding SGLG concerns;
- c. Consolidate data, queries and concerns during the implementation of SGLG Assessment; and
- d. Perform other functions which the SGLG Team may deem necessary to implement the objectives and rules of DILG Memorandum Circular 2024-090.



SECTION 6. ROLES OF THE SGLG CORE TEAM SECRETARIAT

The Municipal Planning and Development Office (MPDO) shall handle technical and administrative activities. The Secretariat shall also undertake liaising and coordination activities between members and TWGs, and shall document the meetings and other activities of the team.

SECTION 7. AWARDS AND RECOGNITION. The Chairperson may grant appropriate awards and recognitions to the SGLG Core Team, Secretariat and TWG in appreciation to the efforts and commitment exhibited by its members in pursuit to the Seal of Good Local Governance award.

SECTION 8. FILLING IN OF VACANCY. Any vacancy in the membership shall automatically be filled in by the successor or duly appointed by Municipal Mayor, and who shall serve only for the unexpired term. The name of the successor will be ipso facto included in Section 1 of this Order.

SECTION 9. REPEALING CLAUSE. All other orders, rules, regulations and issuances or parts thereof which are inconsistent with this Executive Order are hereby repealed or modified accordingly.

SECTION 10. EFFECTIVITY. This Order shall take effect immediately.

DONE this 29th day of April, 2024, at the Municipality Hall of Santa Maria Province of Bulacan.


BARTOLOME R. RAMOS
Municipal Mayor

