

**EXECUTIVE ORDER NO. 039 – 2024**

**AN EXECUTIVE ORDER ESTABLISHING THE MUNICIPAL MENTAL HEALTH COUNCIL (MMHC) UNDER THE MUNICIPAL HEALTH OFFICE OF THE MUNICIPALITY OF SANTA MARIA, BULACAN, AND PROVIDING FOR ITS FUNCTIONS AND RESPONSIBILITIES**

**WHEREAS**, Republic Act No. 11036, otherwise known as the "Mental Health Act," mandates the integration of mental health services at all levels of the national health system to promote, protect, and fulfill the rights of individuals with mental health conditions;

**WHEREAS**, Republic Act No. 11223, otherwise known as the "Universal Health Care Act," institutionalizes an integrated and comprehensive health service delivery system to ensure equitable access to quality health care for all Filipinos, including mental health services;

**WHEREAS**, the Local Government Code of 1991 (Republic Act No. 7160) mandates local government units (LGUs) to be responsible for the effective and efficient delivery of basic health services, including mental health programs;

**WHEREAS**, the World Health Organization (WHO) emphasizes the importance of integrating mental health into primary care settings to ensure comprehensive health service delivery and improve access to mental health care;

**WHEREAS**, the Department of Health (DOH) advocates for the establishment of local mental health councils to strengthen the implementation of community-based mental health programs and ensure sustainable mental health services;

**WHEREAS**, the establishment of a Municipal Mental Health Council (MMHC) shall strengthen the coordination, planning, and implementation of mental health programs in the Municipality of Santa Maria, Bulacan;

**NOW, THEREFORE, I, BARTOLOME R. RAMOS**, Municipal Mayor of Santa Maria, Bulacan, by virtue of the powers vested in me by law, do hereby order the establishment of the Municipal Mental Health Council (MMHC) in the Municipality of Santa Maria, Bulacan and provide for its functions and responsibilities.

**SECTION 1. COMPOSITION.** The Municipal Mental Health Council (MMHC) is hereby established under the Municipal Health Office (MHO) and shall be composed of the following members:

CHAIRPERSON : **BARTOLOME R. RAMOS**  
Municipal Mayor





- VICE CHAIRPERSON : **MA. CONSUELO G. FELICIANO**  
Municipal Health Officer
- MEMBERS : **SANDRA E. FABI**  
Municipal Social Welfare &  
Development Officer
- : **JONATHAN RICHEL C. HALILI**  
Local DRRM Officer III
- : **ESPERANZA G. RAMOS**  
Chairperson — Sangguniang Bayan  
Committee on Women, Family Relations  
and Gender Equality
- : **MARILOU V. CRUZ**  
District Supervisor  
DepEd-East District
- : **CECILIA P. BUENAVENTURA**  
District Supervisor  
DepEd-Cental District
- : **ANGELITA C. BALTAZAR**  
District Supervisor  
DepEd-West District
- : **PLTCOL VOLTAIRE RIVERA**  
Chief of Police,  
PNP Santa Maria, Bulacan
- : **JOSE LAUREANO DE JESUS, MD**  
Designated Mental Health Focal Person
- : **RONNEL CASTRO, RN**  
DOH Representative
- : **EVANGELINA P. PAROJINOG**  
Gender and Development Focal Person
- : **KENNETH ADRIAN S. DELA CRUZ**  
Youth Development Officer II
- : **HARLENE SAN VICTORES**  
Representative, Person with Disability  
Affairs Office



- : **LEOVIGILDO A. RAMOS**  
President, Association of Barangay Captains
- : **NARCISO L. GUEVARRAD. MD**  
Gabay sa Kinabukasan – Sta. Maria,  
Bulacan, Inc. – accredited Civil  
Society Organizations (CSO) engaged in  
mental health advocacy
- : Representative from the Private Mental  
Health Practitioners or NGO

SECRETARIAT : Municipal Health Office

**SECTION 2. DUTIES AND FUNCTIONS.** The MMHC shall have the following duties and functions:

**1. Policy and Program Development**

- Formulate and recommend mental health policies, ordinances, and local programs aligned with national laws and standards.
- Establish a Barangay-Based Mental Health Program in all barangays.
- Advocate for budget allocation and funding for mental health services in the Annual Investment Plan (AIP).

**2. Capacity Building and Service Enhancement**

- Train health workers, teachers, barangay officials, and law enforcement personnel on mental health awareness, suicide prevention, and crisis intervention.
- Strengthen Rural Health Units (RHUs) and Barangay Health Stations (BHS) to provide mental health services and counseling.
- Develop a referral system for individuals requiring specialized mental health care.

**3. Mental Health Promotion and Awareness**

- Conduct community-based mental health awareness campaigns to reduce stigma and encourage help-seeking behavior.
- Organize mental health summits, support groups, and youth engagement activities.
- Establish a Mental Health Crisis Hotline for immediate psychological first aid and referrals.

**4. Mental Health in Emergencies (MHPSS)**

- Ensure that Mental Health and Psychosocial Support (MHPSS) is integrated into disaster preparedness and response plans.





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- Provide Psychosocial First Aid (PFA) to disaster survivors, victims of violence, and other affected populations.

**5. Monitoring and Evaluation**

- Establish a Mental Health Information System (MHIS) to collect and analyze mental health data.
- Conduct annual assessments and impact evaluations of mental health initiatives.
- Submit quarterly reports to the Local Health Board (LHB) and Sangguniang Bayan on mental health program progress.


**SECTION 3. SECRETARIAT.** The Municipal Health Office shall serve as the Secretariat of the MMHC, responsible for providing administrative and technical support, documentation of meetings, and safekeeping of records.

**SECTION 4. MEETINGS.** The MMHC shall meet quarterly or as deemed necessary by the Chairperson. Special meetings may be convened upon the request of the majority of its members.

**SECTION 5. FUNDING.** The funding for the implementation of the programs and activities of the MMHC shall be sourced from the Municipal Government's annual budget, specifically under the Municipal Health Office, and may also include external funding from national agencies, non-government organizations, and other partners.

**SECTION 6. EFFECTIVITY.** This Executive Order shall take effect immediately upon its issuance.

**DONE** this 21<sup>st</sup> day of June 2024, at the Municipal Hall of Santa Maria, Province of Bulacan.

  
**BARTOLOME R. RAMOS**  
Municipal Mayor

