



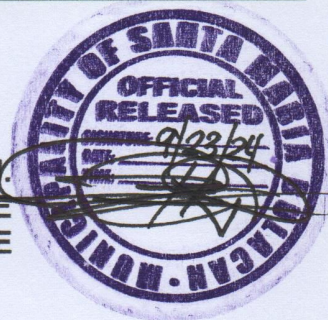
Republic of the Philippines
Province of Bulacan

MUNICIPALITY OF SANTA MARIA
OFFICE OF THE MUNICIPAL MAYOR



EXECUTIVE ORDER NO. 048 – 2024

AN ORDER DESIGNATING MR. HANS REGINALD J. ALEJANDRO AS THE ELECTRONIC LOCAL GOVERNANCE RESOURCE CENTER (E-LGRC) FOCAL PERSON OF THE MUNICIPALITY OF SANTA MARIA, BULACAN



WHEREAS, DILG Memorandum Circular No. 2022-052, entitled “Operationalizing Knowledge Management in Local Governance through the Local Governance Resource Centers,” mandates the establishment, operation, and continuous improvement of Local Governance Resource Centers (LGRCs) as knowledge hubs to support the capacity development needs of LGUs and other stakeholders;

WHEREAS, the Department of the Interior and Local Government (DILG) has launched the E-Local Governance Resource Center (E-LGRC) as part of its ALAGWA Bulacan initiative to enhance the delivery of public services and ensure accessible governance resources for all stakeholders;

WHEREAS, the E-LGRC is a dynamic platform aimed at strengthening local governance by providing easily accessible knowledge, tools, and best practices to Local Government Units (LGUs) and the general public;

WHEREAS, effective management and regular updating of the E-LGRC content is essential to keep it relevant and responsive to the needs of the community, local government officials, and stakeholders;

WHEREAS, it is imperative to designate a qualified LGU focal person who will be responsible for ensuring that the E-LGRC is consistently updated, properly managed, and promoted across relevant LGU offices and stakeholders;

NOW, THEREFORE, I, BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, Bulacan, by virtue of the powers vested in me by existing applicable laws, do hereby order the following:

SECTION 1. DESIGNATION OF THE E-LGRC FOCAL PERSON.

- A. The Municipality of Santa Maria, Bulacan hereby designates Mr. Hans Reginald J. Alejandro, Acting Municipal Information Officer, as the E-LGRC Focal Person, tasked with the management, maintenance, and promotion of the E-LGRC platform; and



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- B. The E-LGRC Focal Person shall report to the Office of the Mayor and coordinate closely with the DILG field office for technical guidance and support.

SECTION 2. RESPONSIBILITIES OF THE E-LGRC FOCAL PERSON.

- A. The Focal Person shall ensure the regular updating of E-LGRC content, including but not limited to news, announcements, LGU benefits and services, and other governance-related resources;
- B. The Focal Person shall coordinate with various LGU departments and offices to gather and curate relevant data, documents, and materials for uploading to the E-LGRC;
- C. The Focal Person shall conduct periodic monitoring and evaluation of the E-LGRC to identify areas for improvement and ensure its effectiveness in delivering quality services to stakeholders.
- D. The Focal Person shall promote the use of the E-LGRC among LGU officials, employees, and the general public to maximize its utility and reach.

SECTION 3. SUPPORT FROM LGU OFFICES. All LGU departments and offices are hereby directed to cooperate with and provide the necessary support to the E-LGRC Focal Person in the performance of their duties, including the provision of relevant data, information, and resources.

SECTION 4. SEPARABILITY CLAUSE. If any section or part of this Order is held unconstitutional or invalid, the other sections or provisions not otherwise affected shall remain in full force and effect.

SECTION 5. REPEALING CLAUSE. All orders, rules and regulations, issuances or any part thereof inconsistent with the provisions of this Executive Order are hereby repealed, amended or modified accordingly.

SECTION 6. EFFECTIVITY. This Order shall take effect immediately upon signing.

DONE, in the Municipality of Santa Maria, Bulacan, this 19th day of September in the year of our Lord Two Thousand and Twenty-Four.


BARTOLOME R. RAMOS
Municipal Mayor