



EXECUTIVE ORDER NO. 053 - 2024

**RECONSTITUTING THE LOCAL SCHOOL BOARD (LSB) OF THE
MUNICIPALITY OF SANTA MARIA, IDENTIFYING ITS MEMBERS,
THEIR DUTIES AND FUNCTIONS, AND OTHER PURPOSES**

WHEREAS, Article 184 of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act 7160) mandates the creation of the Local School Board (LSB);

WHEREAS, education stands as one of the core priorities of the Municipal Government, recognizing its importance as a great social equalizer towards a better quality of life and as a building block of developing a culture of excellence;

WHEREAS, the Technical Education and Skills Development Authority issued TESDA Circular No. 052 series of 2023 in October 2023, providing Implementing Guidelines for the "TESDA sa Barangay" Program following the Mandanas-Garcia ruling. This program aims to promote and encourage the participation and inclusion of the Community Training and Employment Coordinator (CTEC) as a member of the Local School Board to mainstream the Technical-Vocational Education and Training (TVET) in the locality.

WHEREAS, the recent appointments of new district supervisors for Santa Maria Central, East, and West Districts on November 7, 2024, highlight the need to amend Executive Order No. 005 - 2024. These adjustments are essential to uphold the continuity of functions and programs of the Local School Board and to ensure smooth transitions and effective management within each district.

WHEREAS, based on the above premises, the Municipal Government aims to ensure the seamless continuity of the functions and programs of the LSB, maintaining operational efficiency and effectiveness.

NOW, THEREFORE, I, BARTOLOME R. RAMOS, Municipal Mayor of Santa Maria, by virtue of the powers vested in me by law, do hereby order the reconstitution of the Local School of the Municipality of Santa Maria, with the following stipulations:

SECTION I. COMPOSITION. The Local School Board of this municipality shall be composed of the following:

Chairperson : **BARTOLOME R. RAMOS**
Municipal Mayor



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MUNICIPALITY OF SANTA MARIA
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Vice-Chairperson/s : **CECILIA P. BUENAVENTURA**
District Supervisor
DepEd-Cental District

: **MARILOU V. CRUZ**
District Supervisor
DepEd-East District

: **ANGELITA C. BALTAZAR**
District Supervisor
DepEd-West District

Member/s : **NEIL MATEO**
SB Member
Chairman, Committee on Education, Science &
Information Technology and Skills Development

: **ALELIE B. RAMOS**
Municipal Treasurer

: **MARCO TRAJANO**
SK Federation President

: **CLARISSA B. BATONGBAKAL**
PTA Federation President

: **GINA ENRIQUEZ**
Sta. Maria East District Teachers Association -
Elementary

: **CHONET T. DIAZ**
Santa Maria District Association of Non-
Academic Personnel

: **ELVIE N. CRUZ**
Community Training and Employment
Coordinator for TVET

: **JENELYN P. PABILLORE**
ECCD Representative, MSWDO

: **YBBA ADMIN O. CRUZ**
Kabalikat Civicom Association, Inc. Santa Maria
Chapter

: **FLORENTINA LACAMBRA**
Senior Citizens Friends Who Like Star Bright
Angels (FWLSBA) International Inc. National
Chapter



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: **JOANA MAE MANALO**
Chambers of Entrepreneurs and Managers
Polytechnic University of the Philippines
Santa Maria, Bulacan Campus

Secretary : **SHERELYN O. LIBAO**
Administrative Officer IV

SECTION II. DUTIES AND FUNCTIONS OF THE LOCAL SCHOOL BOARD.

- a. Determine, in accordance with the criteria set by the Department of Education, the annual supplementary budgetary needs for the operation and maintenance of public schools within the municipality and the supplementary local cost of meeting such needs, which shall be reflected in the form of an annual school board budget corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund and such other sources of revenue as the Local Government Code of 1991 (RA 7160) and other laws or ordinances may provide;
- b. Authorize the municipal treasurer, to disburse funds from the Special Education Fund pursuant to the budget prepared and in accordance with existing rules and regulations;
- c. Serve as an advisory committee to the sanggunian concerned on educational matters such as, but not limited to, the necessity for and the use of local appropriations for educational purposes; and
- d. Recommend changes in the names of public schools within the territorial jurisdiction of the local government unit for enactment by the local sanggunian

The Department of Education (DepEd) shall consult the LSB on the appointment of division superintendents, district supervisors, school principals, and other school officials.

SECTION III. MEETINGS AND QUORUM

- a. The LSB shall meet at least once a month or as often as may be necessary.
- b. The vice-chairman may call a meeting. A majority of all its members shall constitute a quorum. However, when the vice-chairman is present in a meeting, the local chief executive concerned, as a matter of protocol, shall be given preference to preside over the meeting. The district supervisor shall prepare the budget of the LSB. Such budget shall be supported by programs, projects, and activities of the school board for the ensuing fiscal year. The affirmative vote of the majority of all the members shall be necessary to approve the budget.

SECTION IV. BUDGET

The annual school board budget shall give priority to the following:



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- a. Construction, repair, and maintenance of school buildings and other facilities of public elementary and secondary schools;
- b. Establishment and maintenance of extension classes where necessary; and
- c. Sports activities at the division, district, municipal, and barangay levels.

SECTION V. REPEALING CLAUSE. All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed, superseded or modified accordingly

SECTION VI. EFFECTIVITY. This Executive Order shall take effect immediately.

DONE AND EXECUTED this 11th day of November 2024 here at the Municipal Hall of Santa Maria, Bulacan.


BARTOLOME R. RAMOS
Municipal Mayor

